

**Lorraine Savage Chartered Professional Accountant**

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**Rental income information**

**Client name** \_\_\_\_\_

Rental address \_\_\_\_\_

Number of units rented \_\_\_\_\_

**Total rental income** \_\_\_\_\_

**Rental expenses**

Advertising \_\_\_\_\_

Insurance \_\_\_\_\_

Interest \_\_\_\_\_

Maintenance and repairs \_\_\_\_\_

Management and administration fees \_\_\_\_\_

Office expenses \_\_\_\_\_

Professional fees \_\_\_\_\_

Property taxes \_\_\_\_\_

Salaries, wages and benefits \_\_\_\_\_

Strata fees \_\_\_\_\_

Travel (if you own more than 1 unit in the area) \_\_\_\_\_

Utilities and water \_\_\_\_\_

Other rental expenses \_\_\_\_\_

Personal portion of rent expenses, if any \_\_\_\_\_

If more than one owner, state your % of rental income \_\_\_\_\_

Other owner's name and social insurance number \_\_\_\_\_

If there were additions to rental capital assets of  
over \$200 describe the item and state the cost \_\_\_\_\_

(Provide a copy of the invoice if convenient)

If there were disposals of the building or equipment,  
state the description of the item and the sale proceeds \_\_\_\_\_

If rental property was purchased or sold during the year, please provide a copy of the statement of adjustments and the property assessment showing the value of the land and the building.