

Tax Return Information

Client name _____

Vehicle operations:

If you use more than one vehicle to earn income,
 use two columns, and show car makes here _____
 Total kilometres to earn income _____
 Total kilometres driven in year _____

100% of the vehicle expenses you paid:

Gas and oil _____
 Repairs and maintenance _____
 Insurance _____
 Interest _____
 Licence _____
 Car washes _____
 Short term rentals _____
 Lease payments _____
 Date lease commenced (if new) _____
 Date lease payments completed _____
 Business parking or tolls paid _____
 Other - B.C.A.A. _____
 Vehicle purchase - provide copy of invoice
 or make, cost, GST paid and purchase date _____
 Prior year undepreciated capital cost (if new client) _____
 If new business, market value of car at date business began _____
 Vehicle sale proceeds _____
 Reimbursement from employer (if amount is not in income) _____

Business use of home expenses - provide 100% of costs:

Electricity and heat _____
 Insurance _____
 Maintenance and minor repairs _____
 Mortgage interest _____
 Property taxes _____
 Rent _____
 Water, strata fees, other expenses – description and cost _____
 Percentage of home used for business and storage _____
 or square footage of business space and total house _____